

STOCKHOLMS UNIV



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A Smooth Start

For new students at Stockholm University
Autumn 2017 – August 28 to January 14



Stockholm
University

Welcome to Stockholm University!

This is a guide to ensure that your studies begin as smoothly as possible.

Interim personal identity number

All international and exchange students are provided with a registration number from the department. It is called a P or T number and is a fictive number for use in the in the Stockholm University database where your courses and credits are documented. You cannot use the P or T number outside the university.

The university card and account

You will need a university card to borrow books from the university library and to use the copying, printing and scanning services. For access to the network and computers you need a university account. The university account gives you access to:

My University

Visit the university's student portal at mitt.su.se to register for exams, edit your contact information, view your grades and store course certificates and course registration documents.

Mondo

The lecturer and student platform is: mondo.su.se. You can use this to communicate with lecturers and your fellow students, download and upload assignments and view information about timetable changes.

Student computers and the wireless network

Use your university account to log on to the computers the computers in any of the computer labs at *Frescati*. You can also access the internet by using your own computer and the wireless network eduroam, which is available at several sites throughout the campus. Both alternatives allow you to use our printing services *Printomat*.

Library services

With your university account and card you can access all the library's resources. Access the library services at su.se/library.

START OF TERM CHECKLIST

Follow these steps for registration and for access to computer and library services.

1. UNIVERSITY ACCOUNT

(available from August 10)

► **If you don't have a Swedish personal identity number:**

In order to activate your university account and order your university card you need to pick up a one-time code at Infocenter. Remember to bring a photo ID or passport! For Infocenter's opening hours, see the next page.

► **If you have a Swedish personal identity number ("personnummer") and have used it as a username at antagning.se when applying:**

Use our web service: su.se/activate

2. REGISTRATION

Register at your department in person or register online at minastudier.su.se and *My courses* (you find the details in the information you have received from your department).

3. STUDENT UNIONS

If you wish to, you can join one of the three student unions at Stockholm University if you like. For more information: su.se/english/student-union

Infocenter, Studenthuset

At Infocenter in Studenthuset you may ask about everything concerning your studies, i.e. admission, student exchange, scholarships, degrees, student support and more. Infocenter's opening hours during the semesters are Mondays–Thursdays 8 am–6 pm and Fridays 8 am–4 pm. Studenthuset is located at Universitetsvägen 2B, near the Södra huset A-building.



IT Support

Contact *Helpdesk* through: su.se/serviceportal, or phone 08-16 19 99.

The Stockholm University Library

Visit the library website su.se/library to find information about all services offered at the university library. For vital information for new students, please visit su.se/library/newstudent. The main library is located at Frescati and is connected to Södra huset, building D.

Student Unions

The purpose of the student unions is to represent common student interests. Although the most important task is to ensure that you have influence over your education, they also take great responsibility for the social part of student and university life. There are three different student unions at Stockholm University: Stockholm University Student Union (SUS),

The Student Union for Social Work in Stockholm (SSAS) and The Student Union at the Department of Computer and Systems Sciences (DISK). A Student Union membership entitles you to student discounts on everything from literature to lunch and gym facilities. Members can also get discounts on public transport.

Stockholm University Student Union (SUS)

At SUS you find International Student Coordinators who are an extra support service for international and exchange students. They arrange everything from Swedish film nights to big traditional dinners. SUS also organizes student associations and clubs and publishes the student magazine *Gaudeamus*. The student union also has representatives called “student-ombud” who can support and assist students who feel they have been treated wrongly or unjustly by the university. As a student union member you get a student identification card, Campuskortet. For more information about the Stockholm University Student Union, please visit: sus.su.se/en. To stay informed about activities on and off campus and to make sure you are invited to all the fun events for international students, subscribe to the International Student Newsletter: sus.su.se/en/international-student-coordinators.

The Student Union for Social Work in Stockholm (SSAS)

The student union for students at the Department of Social Work, Stockholm University. For more information, please visit: ssas.nu

The Student Union at the Department of Computer and Systems Sciences (DISK)

DISK is the student union for students at the Department of Computer and Systems Sciences, Stockholm University. For more information, please visit: disk.su.se



Orientation Day

Date and time:

25 August, 5:00pm–8:45pm

Venue:

Aula Magna, Frescati

For details, please see:

su.se/orientationweek

Orientation Day 25 August

Orientation Day, which is part of Orientation Week, is a day packed with information for newly arrived international students. You will receive information about practical matters such as banking, healthcare, computer accounts, student life and Swedish language courses. Around 1200 students will attend this day – and we hope you will be one of them?! For details, please see: su.se/orientationweek

Public transport to Stockholm University

Underground trains: Red line direction “Mörby Centrum” to “Universitetet”.

By bus: Take bus numbers 50, 540, 608, 670 to the University (get off at ‘Universitetet norra’ for the main campus). For more information, visit su.se/english/findus. Plan your trip at Stockholm Public Transports website: sl.se/english or download their app from App Store or Google Play, it’s called “SL - Reseplanerare och biljetter”. Tickets must be bought before travel.



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linkedin.com/edu/school?id=17106

Student Services/Studentavdelningen

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Email for international students: study@su.se

Email for exchange students: exchange@su.se

su.se/english



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