

Prolongation of doctoral student employment and grants

Translation of the SU "Rules and regulations," *Regelboken*, Book 2, Prolongation...

Original in Swedish found at:

<http://www.su.se/regelboken/bok-2/forskarutbildning-och-forskning/prolongation-av-doktoranstallning-och-utbildningsbidrag-1.59566>

This translation was made by Andrew Cooper, with some input from Bo G. Ekelund, September 2013

Prolongation of doctoral student employment and grants

A research student employed as a doctoral student receives prolongation of their employment as compensation for work in student organisations.

[...]

This decision is effective from January 1st 2012 and replaces the decision from 24th May 2006. All applications for prolongation which arrive after this date will be processed according to the new calculation model.

Prolongation of doctoral student employment and grants for student union activities.

A research student employed as a doctoral student or financed with a doctoral grant receives prolongation of their employment or of their grant as compensation for work in student organisations. The fifth chapter, seventh paragraph, as well as paragraph four, of the Higher Education Ordinance stipulates that student union responsibilities represent particular grounds for the extension of employment or grant. Prolongation should be given primarily for membership of university committees, student union and doctoral councils at Stockholm University, but also for membership of the boards of international and national doctoral organisations with clear responsibilities for international or national coordination and defending the interests of doctoral students. The amounts (in numbers of days per year) follows the recommended guidelines of The Association of Swedish Higher Education.

Prolongation should accord with the amount of work the activity requires. Only those offices to which one has been duly elected can be considered grounds for prolongation. Simply to participate in doctoral council meetings or to attend them as a deputy (when the regular officer is also present) or as a co-opted member does not confer a right to be granted prolongation.

Prolongation is granted according to the following calculation model.

Office (days per year)

National or international:

SFS DK¹ or equivalent international organisation

| | |
|--------------|----|
| Chair | 40 |
| Vice Chair | 25 |
| Board Member | 10 |

Stockholm University/Stockholm University Student Union:

CDR²

| | |
|--------------|----|
| Chair | 40 |
| Vice chair | 25 |
| Board Member | 20 |

Faculty Council:

| | |
|--------------|----|
| Chair | 30 |
| Vice chair | 20 |
| Board Member | 10 |

Doctoral councils (including research schools):

| | |
|----------------------|----|
| Chair | 15 |
| Vice chair/secretary | 10 |
| Board Member | 2* |

University Organisations:

| | |
|---|----|
| The University Board | 15 |
| Various boards and formally appointed bodies: The Board of Humanities, Law and Social Sciences, the Faculty board, hiring committees, drafting bodies, Department boards | 2* |

*2 days + one day prolongation per meeting.

Days are calculated as working days, not calendar days. No individual doctoral student can receive compensation for more than 40 working days per year. Prolongation is calculated according to meeting attendance and shall be supported with minutes or a certification from the chair of the meeting.

Deputies are compensated for those meetings in which they have stood in for a regular member. The compensation is the same as for regular members but the meeting must be confirmed with minutes and/or a certification from the chair. When the deputy replaces the regular member, compensation for preparation should be issued, in the same way as for the regular member. If a regular member is usually compensated with two working days, one for preparation and one for the actual meeting, the same applies for the deputy.

¹ Sveriges förenade studentkårers doktorandkommitté (The doctoral committee of The Swedish National Union of Students)

² Centraldoktorandrådet (Central Doctoral Council)

For doctoral students without grants or employment as a doctoral student, prolongation is given in the form of a fee equivalent to the 50%-level of the doctoral pay grade. Offices which are taken up after the doctoral student has completed an equivalent of four years full-time study cannot be considered for prolongation.

The decision on prolongation is made by the department head upon receiving an application from the doctoral student. In the event of disagreement between the institution and the doctoral student, the dean will function as arbiter after consultation with both parties.

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